



The
Gafney
Library

Request For Reconsideration of a Library Resource

Date: _____ Name: _____ Phone: _____

Residential Address: _____

City: _____ State: _____ Zip: _____

Mailing Address (if different): _____

City: _____ State: _____ Zip: _____

I represent: myself an organization. Organization Name: _____

Resource for Consideration *Please use additional paper if you need more room for an answer.*

Title of Book, DVD, etc: _____

Author/Producer/Publisher: _____

What would you like the library to do with this resource? _____

Did you read, watch, or listen to the entire work? Yes No

What do you think might result from exposure to this resource?

Are there resources you can provide to suggest additional information and/or other viewpoints on this topic?

Have you read the Gafney Library Collection Development Policy and intellectual freedom statements formally adopted by the Board of Trustees? Yes No

Your Signature: _____ Date: _____

Please return this completed form to:

Library Director
PO Box 517
Sanbornville, NH 03872



About Requesting a Library Resource For Reconsideration

The Gafney Library Board of Trustees has delegated the responsibility for selection and evaluation of library resources to the Library Director and has established reconsideration procedures to address concerns about those resources. Completion of this form is the first step in reconsidering a resource.

If you wish to request reconsideration of a library resource, please return this completed form to:

Library Director
PO Box 517
Sanbornville, NH 03872

The Library Director will issue a written decision which may be appealed to the Gafney Library Board of Trustees (Board). In the event of an appeal of the Library Director's decision, the inquiry will be placed on the agenda of the next regular monthly meeting of the Board as long as the request for appeal is received in writing seven (7) days prior to the scheduled meeting. The decision of the Board is final. The Board will issue a written decision to the requesting patron within sixty (60) business days of the meeting.